
	<p><b>CLINTON TOWNSHIP SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING MINUTES January 22, 2024 at 7:00 p.m. Clinton Township Middle School Auditorium 34 Grayrock Rd, Clinton, NJ 08809</b></p>	
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**CALL TO ORDER:** Ms. Brennan called the meeting to order at 7:00 p.m.

**PUBLICATION OF NOTICE:**

Ms. Brennan read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through public notice on January 4, 2024.

- a. Notice was sent to two newspapers designated by the Board: Express Times and Hunterdon Review.
- b. Notice was posted on the District Website, the main bulletin board in the Administration Offices and in each Clinton Township School.
- c. Notice was sent to the municipal clerk of Clinton Township.
- d. Please note that this meeting will be streamed.

**ROLL CALL:**

Board Member	Present	Absent	Time of arrival after meeting called to order:
Dr. Michael Blumenfeld	X		
Ms. Stacie-Ann Creighton	X		
Ms. Catherine Mary Emery		X	
Mr. Matthew Fernandes	X		
Mr. Scott Hornick	X		
Ms. Jennifer Kaltenbach		X	
Mr. Daniel Rosa	X		
Dr. Catherine Riihimaki	X		
Ms. Lana Brennan	X		

**PLEDGE OF ALLEGIANCE:** Ms. Creighton led the Board in the Pledge of Allegiance.

**Also present were the following administrators:**

- Dr. Stager, Superintendent of Schools
- Dr. Gretchen Dempsey, School Business Administrator / Board Secretary

### **BOARD PRESIDENT'S COMMENTS/REPORT**

- Ms. Brennan commented on upcoming PTA events, the upcoming Tricky Tray, and the *Relay for Life* fundraiser that will take place at CTMS. In addition, she mentioned that January is School Board Appreciation month.

### **PRESENTATION:**

- Student Representatives Abigail Jenkin and Justin Smith, along with the assistance of Ms. Cormican, shared a *Kahoot* trivia game with the audience.
- Dr. Stager presented the Governor's Educator of the Year Award recipients: PMG: Kerri Harbison and Stacy Ann James; RVS: Ronda Ferri and Jennifer Powell.
- Mr. Mason presented the CTMS Governor's Educator of the Year Award recipients: Tara Cantagallo and Gregory James.

### **ADJOURN TO RECESS:**

- Ms. Brennan obtained general consent for a 10 minute recess at 7:17 p.m..

### **RECONVENE TO PUBLIC SESSION:**

- Ms. Brennan motioned to reconvene the meeting of the Clinton Township Board of Education to public session at 7:31 p.m.

### **PRESENTATION:**

- Board Training - Ethics/CSA Evaluation - NJSBA Field Representative Patricia Rees presented School Boards Training and Superintendent Evaluation.
- FY2023 Annual Comprehensive Financial Report - Heidi Wohlleb, Partner, Nisivoccia LLP presented the Fiscal Year 2023 audit.
- Dr. Stager presented certificates to each board member in recognition of their service.
- Strategic Planning Presentation - Dr. Stager presented an update on the district's strategic planning.

### **SUPERINTENDENT'S REPORT**

- Mission Statement
  - *The Clinton Township School District, every student inspired, every team member supported, and every family engaged.*
- Strategic Planning Update
- Spruce Run Preschool update
- Educator of the Year Awards
- Acknowledgements - Dr. Stager acknowledged various staff members including Christina Knapp, Diane Cormican, and Caroline Mann.
- Dr. Stager again thanked the board for their service on behalf of the district, in recognition of NJSBA School Board Recognition Month.

**SUPERINTENDENT’S ACTION ITEMS:**

- 24-SU-014 APPROVAL OF ENROLLMENT AND SUSPENSION REPORTS**
- 24-SU-015 APPROVAL OF SAFETY AND SECURITY DRILL**
- 24-SU-016 APPROVAL OF SECOND READING OF HARASSMENT, INTIMIDATION AND BULLYING (HIB)**
- 24-SU-017 APPROVAL OF MEMORANDUM OF AGREEMENT BETWEEN EDUCATION AND LAW ENFORCEMENT PROCEDURES**
- 24-SU-018 SCHOOL BOARD RECOGNITION MONTH IN NEW JERSEY**

**Ms. Brennan requested a motion and a second on the following resolution, 24-SU-014 through 24-SU-018**

**Action Item 24-SU-014**

**APPROVAL OF ENROLLMENT AND SUSPENSION REPORTS**

**BE IT RESOLVED**, that the Board of Education accepts the December 2024 enrollment and suspension reports presented by Superintendent of Schools, Dr. Melissa Stager.

<b>Building</b>	<b>Enrollment As of 12/31/2023</b>	<b>December 2023 Suspensions</b>
SRPS	69	0
PMG	363	0
RVS	363	0
CTMS	421	2
<b>District Total</b>	<b>1,216</b>	<b>2</b>

**Action Item 24-SU-015**

**APPROVAL OF SAFETY AND SECURITY DRILL**

**BE IT RESOLVED**, the Clinton Township Board of Education accepts the December 2023 drill reports presented by Superintendent of Schools, Dr. Melissa Stager.

<b>Building</b>	<b>December Fire Drill Date(s)</b>	<b>December Security Drill Date(s)</b>
SRPS	N/A	N/A
PMG	12/8/23	12/21/23
RVS	12/20/23	12/19/23
CTMS	12/13/23	12/21/23

**Action Item 24-SU-016**

**APPROVAL OF SECOND READING OF HARASSMENT, INTIMIDATION AND BULLYING (HIB)**

**BE IT RESOLVED**, the Clinton Township Board of Education hereby affirms the second reading of the Superintendent of Schools, Dr. Melissa Stager's, recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for the following reports:

- HIB Report Tracking Number 252576
- HIB Report Tracking Number 252771
- HIB Report Tracking Number 252906
- HIB Report Tracking Number 253029
- HIB Report Tracking Number 254007
- HIB Report Tracking Number 254316
- HIB Report Tracking Number 254575
- HIB Report Tracking Number 255755
- HIB Report Tracking Number 255770

**Action Item 24-SU-017**

**APPROVAL OF MEMORANDUM OF AGREEMENT BETWEEN EDUCATION AND LAW ENFORCEMENT OFFICIALS**

**WHEREAS**, pursuant to NJAC 6A:16-6.1 and 6A:16-6.2(b)14, the Superintendent and local law enforcement officials must meet annually to discuss the implementation of the "Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials" and update as necessary,

**BE IT RESOLVED**, that the Clinton Township Board of Education adopts the 2019 Revision of *A Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials*; and

**BE IT FURTHER RESOLVED**, that the Board of Education approves the Memorandum of Agreement and recognizes that the Memorandum of Agreement continues to be in effect between the Clinton Township Police Department and the Clinton Township Board of Education.

**Action Item 24-SU-018**

**SCHOOL BOARD RECOGNITION MONTH IN NEW JERSEY**

**WHEREAS**, The New Jersey School Boards Association has declared January 2024 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

**WHEREAS**, The Clinton Township Board of Education is one of more than 580 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

**WHEREAS**, the Clinton Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

**WHEREAS**, New Jersey’s local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

**WHEREAS**, New Jersey’s 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

**WHEREAS**, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

**WHEREAS**, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public’s expectations for the schools; and

**WHEREAS**, New Jersey can take pride in its schools, which rank among the nation’s best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments;

**NOW THEREFORE BE IT RESOLVED**, that the Clinton Township Board of Education does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2024 as School Board Recognition Month; and

**BE IT FURTHER RESOLVED**, that the Clinton Township Board of Education urges all New Jersey citizens to work with their local school boards of education and public school staff toward the achievement of our children’s education.

**Board of Education Roll Call Vote on Action Item 24-SU-014 through 24-SU-018**

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Fernandes	Mr. Hornick	Ms. Kaltenbach	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
<b>Motion</b>	2nd							Motioned	
<b>Aye</b>	X	X		X	X		X	X	X
<b>Nay</b>									
<b>Abstain</b>									X*
<b>Absent</b>			X			X			

X\* - Ms. Brennan abstained on 24-SU-016

**7 Yes Votes, 2 Absent on 24-SU-014 and 24-SU-015**

**6 Yes Votes, 1 Abstention, 2 Absent on 24-SU-016**

**7 Yes Votes, 2 Absent on 24-SU-017 and 24-SU-018**

**Motion Carries**

**FIRST RECOGNITION OF THE PUBLIC:**

- Stephen Kotran - 6 Cobblestone Lane, Annandale - Spoke about how there is a decline of students participating in arts disciplines, such as music, at the North-Hunterdon Regional High School. He asked the board to promote the arts programs to all 7th and 8th graders.

**BOARD ACTION:**

Dr. Dempsey reviewed the board action resolutions on the agenda.

**24-BA-017 APPROVAL OF THE BOARD OF EDUCATION MEETING MINUTES**

**24-BA-018 ACCEPTANCE OF FINAL ELIGIBLE COST (FEC)  
DETERMINATION OF FACILITIES PROJECTS RECEIVING ROD  
GRANT APPROVAL**

**24-BA-019 APPROVAL TO ACCEPT DONATION FROM THE CLINTON TOWNSHIP  
FOUNDATION FOR EDUCATIONAL EXCELLENCE**

**Action Item 24-BA-017**

**APPROVAL OF THE BOARD OF EDUCATION MEETING MINUTES**

**BE IT RESOLVED**, the Clinton Township Board of Education hereby approves the minutes from the following board meeting as distributed to each board member:

- December 11, 2023 - Regular Meeting
- December 11, 2023 - Executive Session Meeting
- January 3, 2024 - Organization Meeting

**Action Item 24-BA-018**

**ACCEPTANCE OF FINAL ELIGIBLE COST (FEC) DETERMINATION OF FACILITIES  
PROJECTS RECEIVING ROD GRANT APPROVAL**

**WHEREAS**, on March 13, 2023, the Clinton Township School District Board of Education authorized the Design Resources Group, Architects to submit all required and appropriate documents to the New Jersey Department of Education (NJDOE) for approval under the ROD Grant program for the HVAC and window replacement projects at PMG, RVS and SRS; and

**WHEREAS**, the following applications were ranked as Level 1:

- HVAC Upgrades at PMG
- HVAC Upgrades at SRS
- Unit Ventilator Replacement and Controls at RVS

and the district received Preliminary Eligible Cost (PEC) determination letters for these three (3) projects on September 19, 2023; and

**WHEREAS**, on October 16, 2023, the Clinton Township School District Board of Education acknowledged that the NJDOE had accepted the district’s ROD application with PEC letters and accepted the PEC determination of the three (3) projects named above and identified as Level 1; and

**WHEREAS**, the New Jersey Department of Education indicated it would issue Final Eligible Cost (FEC) letters within thirty (30) days of the PEC letters; and

**WHEREAS**, the Clinton Township School District received Final Eligible Cost (FEC) determination letters for these three (3) projects on December 4, 2023,

**NOW THEREFORE BE IT RESOLVED**, the Clinton Township Board of Education acknowledges that the NJDOE has accepted the district’s ROD application with FEC letters and accepts the FEC determination of the three (3) projects named above and identified as Level 1.

**Action Item 24-BA-019**

**APPROVAL TO ACCEPT DONATION FROM THE CLINTON TOWNSHIP FOUNDATION FOR EDUCATIONAL EXCELLENCE**

**BE IT RESOLVED**, the Clinton Township Board of Education accepts, with gratitude, a donation of \$5,950 from the Clinton Township Foundation for Educational Excellence, which will be distributed as follows:

- Patrick McGaheran School - Active Learning Possibilities - \$2,500
- Round Valley School - Extensions/Clubs - \$1,000, 3rd grade (Love for Literacy and Science) - \$1,500
- Clinton Township Middle School - Advisory Materials - \$500, Dungeons & Dragons Club materials -\$450

**Board of Education Roll Call Vote on Action Items 24-BA-017 through 24-BA-019**

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Fernandes	Mr. Hornick	Ms. Kaltenbach	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
<b>Motion</b>					Motioned		2nd		
<b>Aye</b>	X	X		X	X		X	X	X
<b>Nay</b>									
<b>Abstain</b>									
<b>Absent</b>			X			X			

**7 Yes Votes, 2 Absent**

**Motion Carries**

**FACILITIES/FINANCE:**

**Dr. Blumenfeld - Chair; Ms. Emery, Mr. Rosa**

Dr. Blumenfeld reported on the Facilities & Finance Committee meeting that was held on January 18, 2024. The Facilities & Finance Committee discussed and supported the resolutions on the agenda.

- 24-FF-036 APPROVAL OF BILL LISTS**
- 24-FF-037 ACCEPTANCE OF THE DECEMBER 2023 FINANCIAL REPORTS**
- 24-FF-038 APPROVAL OF TRANSFERS THROUGH DECEMBER 30, 2023**
- 24-FF-039 DISCUSSION OF THE JUNE 30, 2023 FISCAL YEAR END ANNUAL COMPREHENSIVE FINANCIAL REPORT, ACCEPTANCE OF REPORT**
- 24-FF-040 AMEND THE APPROVAL OF ARCHITECTURAL SERVICES FOR RESTROOM CONSTRUCTION AT SPRUCE RUN SCHOOL**
- 24-FF-041 AMEND THE APPROVAL OF ARCHITECTURAL SERVICES FOR ROOF CONSTRUCTION AT CLINTON TOWNSHIP MIDDLE SCHOOL**
- 24-FF-042 APPROVAL OF SHARED SERVICES AGREEMENT WITH WASHINGTON TOWNSHIP SCHOOL DISTRICT (WARREN COUNTY): PRESCHOOL INSTRUCTIONAL COACH**
- 24-FF-043 APPROVAL OF THE SUBMISSION OF THE NATIONAL SCHOOL LUNCH PROGRAM EQUIPMENT ASSISTANCE GRANT**
- 24-FF-044 APPROVAL OF TRANSFER OF FUNDS FROM THE CAPITAL PROJECT FUND TO THE GENERAL FUND**

**Action Item 24-FF-036**

**APPROVAL OF BILL LISTS**

**WHEREAS**, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Boards of Education with the ability to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

**WHEREAS**, a list of bills dating December 12, 2023 through January 22, 2024 is being presented to the board with the recommendation that they be ratified, approved and paid, and

**WHEREAS**, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

**NOW THEREFORE BE IT RESOLVED**, that the Clinton Township Board of Education approves the list of bills for payment in the grand sum of \$7,291,790.55; and,

**BE IT FURTHER RESOLVED**, the list of bills is on file in the Office of the School Business Administrator, and,

**BE IT FURTHER RESOLVED**, that the Clinton Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy #6470 – Payment of Claims.



<b>JANUARY 22, 2024 BILL LIST</b>	
General Account	\$6,134,796.10
Food Service Account	\$83,300.16
Payroll Agency Account	\$1,073,694.29
<b>TOTAL</b>	<b>\$7,291,790.55</b>

**Action Item 24-FF-037****ACCEPTANCE OF THE DECEMBER 2023 FINANCIAL REPORTS**

**WHEREAS**, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Clinton Township Board of Education to certify that no budgetary line-item account has been over-expended and that the sufficient funds are available to meet the district's financial obligation, and

**WHEREAS**, N.J.A.C.6A:23A-16.10 further requires the Clinton Township Board of Education receive and accept the monthly financial statements, the Board Secretary's, and the Cash Reconciler's reports; and

**WHEREAS**, the Board Secretary's and Cash Reconciler reports for the month ending December 31, 2023 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

**NOW THEREFORE BE IT RESOLVED**, the Clinton Township Board of Education acknowledges receipt of and accepts the Board Secretary's and Cash Reconciler Reports for the month ending December 31, 2023; and

**BE IT FURTHER RESOLVED**, that the Board Secretary and Clinton Township Board of Education certify that no budgetary line-item account has been over-expended and that there are sufficient funds available to meet the district's financial obligation.

**Action Item 24-FF-038****APPROVAL OF TRANSFERS THROUGH DECEMBER 2023**

**WHEREAS**, N.J.A.C.6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line-item accounts for each line-item account shown on the budget prepared in accordance with N.J.S.A.18A:22-8; and

**WHEREAS**, Board Policy #6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified, and duly recorded in the minutes at a subsequent Board meeting; and

**WHEREAS**, transfers in the reports "Transfers Before/After" for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator; and

**NOW THEREFORE BE IT RESOLVED**, that Clinton Township Board of Education ratifies and approves the transfers in the report “Transfers Before/After” for fiscal year 2023-2024 through December 31, 2023, approved by the Superintendent, so that no budgetary line-item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district administrators.

**Action Item 24-FF-039**

**DISCUSSION OF THE JUNE 30, 2023 FISCAL YEAR END ANNUAL COMPREHENSIVE FINANCIAL REPORT, ACCEPTANCE OF REPORT**

**WHEREAS**, the Clinton Township Board of Education (the Board) caused an annual audit of the district’s accounts and financial transactions to be conducted by a public school accountant for the 2022-2023 fiscal year pursuant to NJSA 18A:23; and

**WHEREAS**, said “Annual Comprehensive Financial Report” (ACFR) and “Auditor’s Management Report” (AMR) for the fiscal year ended June 30, 2023, are required to be filed with the Office of the Commissioner, pursuant to NJSA 18A:23-3; and

**WHEREAS**, a presentation of the audit with discussion of the district’s fiscal status was made to the Board and public by members of the audit firm of Nisivoccia, LLP at the board meeting of January 22, 2024; and

**WHEREAS**, the presentation allowed for a public discussion of the audit results including the district’s overall financial position, reserved, unreserved and excess surplus fund balances, funding of worker’s compensation and compensated absences, and food services’ operations; and

**WHEREAS**, the presentation further allowed for a public discussion of the audit results, recognizing no repeat recommendations and no new recommendations or findings of a significant or material deficiency; and

**WHEREAS**, a synopsis of the ACFR was presented to the public at the January 22, 2024 board meeting with copies of the synopsis available at the offices of the School Business Administrator upon request,

**NOW THEREFORE BE IT RESOLVED**, that the Clinton Township Board of Education accepts the June 30, 2023 audit; and

**BE IT FURTHER RESOLVED**, that the Board hereby incorporates the Synopsis of the Audit as part of the minutes of this meeting of January 22, 2024, and noting any public discussion of same for the minutes; and

**BE IT FURTHER RESOLVED**, that the School Business Administrator be directed to forward to the Executive County Superintendent the minutes together with necessary copies of the ACFR, Synopsis, and certified board minutes adopting the above items or as stated in the Department of Education’s requirements.

**ACTION ITEM 24-FF-040**

**AMEND THE APPROVAL OF ARCHITECTURAL SERVICES FOR RESTROOM CONSTRUCTION AT SPRUCE RUN SCHOOL**

**WHEREAS**, the Clinton Township School District seeks to continue to offer access to high-quality preschool for three- and four-year-old children in the years ahead; and

**WHEREAS**, 6A:13A-7.1 defines the space requirements for each preschool class, which is to contain toilet room accessibility; and

**WHEREAS**, in order to expand preschool availability and serve the preschool universe within the District, classrooms will need additional toilet rooms; and

**WHEREAS**, upon the recommendation of the Superintendent and the Board of Education, the Clinton Township School District authorized and delegated Parette Somjen Architects on December 11, 2023 with the responsibility of executing the scope of work outlined in the Professional Services proposal which includes but is not limited to existing conditions, schematic design, design development, construction documents, procurement and administration for the following projects with the associated fees incurred:

*Pre-K Restroom Renovations at Spruce Run School – Phases I & II: \$33,000.00 excluding reimbursables. Reimbursables to be billed separately, at a fixed fee of \$1,700.00*

**NOW THEREFORE BE IT RESOLVED** that the Clinton Township School District will not seek funding through the New Jersey School Development Authority and will use “other capital” funding that is currently budgeted for in the 2023-2024 fiscal year; and

**BE IT FURTHER RESOLVED**, that upon the recommendation of the Superintendent, the Clinton Township School District Board of Education, in the County of Hunterdon, New Jersey authorizes and delegates Parette Somjen Architects on behalf of the Board of Education with the responsibility to prepare and submit a minor amendment to the District’s Long Range Facility Plan in accordance with the NJDOE and Office of School Facilities guidelines and requirements.

**ACTION ITEM 24-FF-041**

**AMEND THE APPROVAL OF ARCHITECTURAL SERVICES FOR ROOF CONSTRUCTION AT CLINTON TOWNSHIP MIDDLE SCHOOL**

**WHEREAS**, the Clinton Township Board of Education resolved in March 2023 to award a contract to Parette/Somjen Architects to provide a Comprehensive Facility Assessment; and

**WHEREAS**, the Comprehensive Facility Assessment revealed the need to replace the roof above the Gymnasium (Roof “Q”) at the Clinton Township Middle School as a priority need; and

**WHEREAS**, upon the recommendation of the Superintendent and the Board of Education, the Clinton Township School District authorized and delegated Parette Somjen Architects on December 11, 2023 with the responsibility of executing the scope of work outlined in the Professional Services proposal which includes but is not limited to existing conditions, schematic design, design development, construction documents, procurement and administration for the following projects with the associated fees incurred:

*Roof 'Q' Replacement at Clinton Township Middle School: \$70,000.00 excluding reimbursables. Reimbursables to be billed separately, at a fixed fee of \$3,500.00*

**NOW THEREFORE BE IT RESOLVED** that the Clinton Township School District will not seek funding through the New Jersey School Development Authority and will use "other capital" funding that is currently budgeted for in the 2023-2024 fiscal year; and

**BE IT FURTHER RESOLVED**, that upon the recommendation of the Superintendent, the Clinton Township School District Board of Education, in the County of Hunterdon, New Jersey authorizes and delegates Parette Somjen Architects on behalf of the Board of Education with the responsibility to prepare and submit a minor amendment to the District's Long Range Facility Plan in accordance with the NJDOE and Office of School Facilities guidelines and requirements.

**ACTION ITEM 24-FF-042**

**APPROVAL OF SHARED SERVICES AGREEMENT WITH WASHINGTON TOWNSHIP SCHOOL DISTRICT (WARREN COUNTY): PRESCHOOL INSTRUCTIONAL COACH**

**WHEREAS**, Clinton Township School District (hereinafter referred to as CTSD) and Washington Township School District (Warren County) (hereinafter referred to as WTSD) desire to enter into a joint agreement wherein CTSD will share its Preschool Instructional Coach approximately one day a week with WTSD; and

**WHEREAS**, CTSD has offered WTSD a proposal to share its Preschool Instructional Coach, as this is economically advantageous to both districts; and

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

**WHEREAS**, WTSD and CTSD are by definition local units under the said law; and CTSD is empowered by law to provide a preschool instructional coach.

**NOW THEREFORE BE IT RESOLVED** that the CTSD and WTSD agree to the terms and conditions of a Shared Services Agreement for the provision of a Preschool Instructional Coach in accordance with N.J.S.A. 40A:65-1 et seq. (hereinafter "Agreement").

**ACTION ITEM 24-FF-043**

**APPROVAL OF THE SUBMISSION OF THE NATIONAL SCHOOL LUNCH PROGRAM EQUIPMENT ASSISTANCE GRANT**

**WHEREAS**, the New Jersey Department of Agriculture (NJDA), Division of Food and Nutrition has allocated funding for the National School Lunch Program (NSLP) Equipment Assistance Grant from the US Department of Agriculture (USDA); and

**WHEREAS**, the 2023 NSLP Equipment Assistance Grant is intended to assist schools in purchasing equipment for a variety of improvements for their food service; and

**WHEREAS**, in conjunction with Maschio’s Food Services, Inc., Clinton Township School District (CTSD) reviewed the needs of the district relating to food service equipment and determined the need for a convection oven and a refrigerator; and

**WHEREAS**, in conjunction with Maschio’s Food Services, Inc., CTSD sought and received various quotes, with the lowest being from Central Restaurant Products in the total amount of \$18,444.16; and

**WHEREAS**, the district submitted an application to the New Jersey Clean Energy program on January 5, 2024 in the amount of \$18,444.16 for a convection oven and refrigerator,

**NOW THEREFORE BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Clinton Township Board of Education approves the submission of this National School Lunch Program Equipment Assistance Grant.

**ACTION ITEM 24-FF-044**

**APPROVAL OF TRANSFER OF FUNDS FROM THE CAPITAL PROJECT FUND TO THE GENERAL FUND**

**WHEREAS**, NJSA 18A:24-54 permits a Board of Education to transfer the proceeds of a capital project when the project is completed, and such funds are no longer necessary for the original purpose or any other authorized purpose; and

**WHEREAS**, the aforementioned statute authorizes the Board of Education to determine whether to apply such funds to either the general fund or the debt service fund of the district; and

**WHEREAS**, the Clinton Township Board of Education has determined that between \$7,964.00 and \$7,966.00 is available for such transfer, with the exact amount to depend upon interest earned,

**NOW THEREFORE BE IT RESOLVED** by the Clinton Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer to the general fund and close the Capital Projects Bank Account consistent with all applicable laws and regulations.

**Board of Education Roll Call Vote on Action Items 24-FF-036 through 24-FF-044**

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Fernandes	Mr. Hornick	Ms. Kaltenbach	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
<b>Motion</b>							Motioned	2nd	
<b>Aye</b>	X	X		X	X		X	X	X
<b>Nay</b>									
<b>Abstain</b>									
<b>Absent</b>			X			X			

- Dr. Riihimaki commented that the total of the bill's list was higher than normal, and Dr. Dempsey addressed her concerns.
- Mr. Rosa asked about the audit timing, and Dr. Dempsey addressed his concerns. Dr. Stager added her thoughts regarding the signed agreement with the audit firm.

**7 Yes Votes, 2 Absent  
Motion Carries**

**PERSONNEL:**

**Mr. Hornick - Chair; Ms. Creighton, Mr. Fernandes**

Mr. Hornick reported on the Personnel Committee meeting that was held on January 17, 2024. The Personnel Committee discussed and supported the resolutions on the agenda.

**All Personnel Action Items listed below have been recommended by the Superintendent to the Clinton Township Board of Education for approval:**

- 24-P-058 APPROVAL OF RESIGNATION**
- 24-P-059 APPROVAL OF EMPLOYMENT**
- 24-P-060 APPROVAL OF AMENDMENT OF EMPLOYMENT**
- 24-P-061 APPROVAL OF TRANSFER/CHANGE OF ASSIGNMENT**
- 24-P-062 APPROVAL OF MOVEMENT ACROSS THE GUIDE**
- 24-P-063 APPROVAL OF LEAVE OF ABSENCE**
- 24-P-064 APPROVAL OF CLUB ADVISORS / COACH / CHAPERONE(S)**
- 24-P-065 APPROVAL OF HOME INSTRUCTOR(S)**
- 24-P-066 APPROVAL OF JOB TITLE AND JOB DESCRIPTION(S)**
- 24-P-067 APPROVAL OF STAFF TO SERVE AS MENTOR**
- 24-P-068 APPROVAL OF ADDITIONAL COMPENSATION**
- 24-P-069 APPROVAL OF SUBSTITUTE(S) FOR 2023-2024 SCHOOL YEAR**

**Action Item 24-P-058**

**APPROVAL OF RESIGNATION**

**BE IT RESOLVED**, the Clinton Township Board of Education approves, with regret, the resignation of the following employee(s):

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective Date</b>	<b>PCR#</b>
Kathleen Gasior	Lunch Aide	PMG	12/31/23	0000123
Morgan Reiner	Teaching Assistant	CTMS	2/5/24	0000051

**Action Item 24-P-059**

**APPROVAL OF EMPLOYMENT**

**BE IT RESOLVED**, the Clinton Township Board of Education approves employment for the 2023-2024 school year to the following, at the recommendation of Superintendent of Schools:

Name / Account Number	Position	Location	Guide / Step / Salary	FTE	Effective Dates	PCR#
Micaela Applegate 11-120-100-100-992-035	Leave Replacement Grade 2 Teacher	PMG	BA/Step A \$58,900 (prorated)	1.0	2/20/24 to 6/30/24	0000114
Debra Ennes-Schiabie 11-130-100-101-992-050	Leave Replacement Technology Teacher	CTMS	MA/Step D \$64,400 (prorated)	1.0	1/26/24 to 3/15/24	0000043
Melinda Hubbard 20-218-200-105-900-030	Part-time School Secretary	SRS	Secretary 12 month/Step 21 \$22,812.50 (prorated)	0.5	1/1/24 to 6/30/24	0001013
James Nugent 11-000-217-100-900-050	Teaching Assistant	CTMS	TA- BA/ Step 2 \$28,120 (prorated)	1.0	1/19/24 to 6/30/24	0000051
Prudence Slinkowski 11-000-217-100-900-035	Teaching Assistant	PMG	TA - AA /Step 0 \$23,510 (prorated)	1.0	1/1/24 to 6/30/24	0001006
Carol Sondhi 11-000-217-100-900-040	Teaching Assistant	RVS	TA- BA/Step 1 \$27,870 (prorated)	1.0	1/1/24 to 6/30/24	0001116

**Action Item 24-P-060**  
**APPROVAL OF AMENDMENT OF EMPLOYMENT**

**BE IT RESOLVED**, the Clinton Township Board of Education approves to amend the following start date, as noted in Action Item 24-P-044:

Name / Account Number	Position	Location	Guide / Step / Salary	FTE	Effective Dates	PCR#
Tammi Branch	Teaching Assistant	SRS	TA-BA/Step 9 \$31,330 (prorated)	1.0	1/5/24	0001017

**Action Item 24-P-061**  
**APPROVAL OF TRANSFER/CHANGE OF ASSIGNMENT**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the following transfer/change of assignments for the 23-24 school year:

Name	From Location/Position/PCR	To Location/Position/PCR	Effective Dates
Morgan Reiner	CTMS/Teaching Assistant	PMG/Teaching Assistant (MD Classroom)	1/12/24 to 2/5/24

**Action Item 24-P-062**

**APPROVAL OF MOVEMENT ACROSS THE GUIDE**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the following certificated employee(s) for horizontal movement across the salary guide:

Name	From	To	Effective Date
Danielle Nugent	BA+15/Step O	BA+30/Step O	2/15/24

**Action Item 24-P-063**

**APPROVAL OF LEAVE OF ABSENCE**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the following leaves of absence:

Employee ID	Paid Leave With Benefits	Unpaid Leave With Benefits	Unpaid Leave Without Benefits	Return to Work Date
94562857	12/18/23 to 12/31/23	1/1/24 to 3/17/24	NA	3/18/24
49853617	1/8/24 to 1/31/24	NA	NA	2/1/24
14223465	5/24/24 to 6/30/24	NA	NA	8/26/24

**Action Item 24-P-064**

**APPROVAL OF CLUB ADVISORS / COACH / CHAPERONE(S)**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the following staff to serve as club advisors, coach or chaperone(s) for the 2023-2024 school year as per Schedule E in the negotiated agreement with the Clinton Township Education Association:

CTMS		
Sport/Club	Advisor/Coach	Amount
Robotics Club Volunteer	Robert Pearly	N/A

**Action Item 24-P-065**

**APPROVAL OF HOME INSTRUCTOR(S)**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the following staff to serve as Home Instructor(s) 2023-2024 school year as per Schedule E in the negotiated agreement with the Clinton Township Education Association:

- Debra Ennes-Schaible



**Action Item 24-P-066**

**APPROVAL OF JOB TITLE AND JOB DESCRIPTION(S)**

**BE IT RESOLVED**, that the Clinton Township Board of Education approves the job titles and job descriptions for the following new positions, in accordance with board policy 3111, Creating Positions, effective 1/22/24:

- NJ Sustainable Schools Program Manager (Grant Funded - Stipend Position)
- High Impact Math Tutoring Program Manager (Grant Funded - Stipend Position)
- Language Arts Tutoring Program Curriculum Developer (Grant Funded - Stipend Position)
- Reading Interventionist/Support Teacher

**Action Item 24-P-067**

**APPROVAL OF STAFF TO SERVE AS MENTOR**

**Motion to amend and approve**, the following staff to serve as mentors during the 2023-2024 school year as per negotiated agreement:

<b>Mentor Teacher</b>	<b>Novice Teacher</b>	<b>Certificate Type</b>	<b>Duration</b>
Meghan Rohmann	Micaela Applegate	CEAS	16 weeks

**Action Item 24-P-068**

**APPROVAL OF ADDITIONAL COMPENSATION**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the following staff for additional compensation for time worked, as set forth below:

<b>Name/ Account Number(s)</b>	<b>School / Dept</b>	<b>Type of Work</b>	<b>Dates and/or Hour(s)</b>	<b>Rate</b>	<b>Total pay not to exceed</b>
Debra Ennes-Schaible 11-219-100-101-995-050	CTMS	Home Instruction for SID #2468318182	1/10/24 to 2/12/24	\$30.05	\$1,322.20
Elise Pozensky-Cohen 11-000-270-107-989-000	RVS	Bus Evaluation for SID #9478068254	12/12/23 (1 hour)	\$57.98	\$57.98

**Action Item 24-P-069**

**APPROVAL OF SUBSTITUTE(S) FOR 2023-2024 SCHOOL YEAR**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the following substitute(s) for the 2023-2024 school year:

<b>Substitute Teacher(s)</b>	<b>Daily Rate</b>	<b>Half-Day Rate</b>	<b>Effective Date</b>
Micaela Applegate	\$150.00	\$75.00	1/23/24
Robert Caffrey	\$150.00	\$75.00	1/23/24
Kelly Christopher	\$150.00	\$75.00	1/23/24
Shannon Mahoney	\$150.00	\$75.00	12/15/23 (revised from 1/2/24)

Substitute Teacher(s)	Daily Rate	Half-Day Rate	Effective Date
Morgan Reiner	\$150.00	\$75.00	2/6/24
Melissa Sorrentino	\$150.00	\$75.00	1/23/24
Ellen Webner	\$150.00	\$75.00	1/23/24

Account Numbers to be used pending assignment:

SRS - 20-218-200-176-989-030

Regular Ed. - 11-120-100-101-989-035 11-120-100-101-989-040 11-130-100-101-989-050

Special Ed. - 11-213-100-101-989-035 11-213-100-101-989-040 11-213-100-101-989-050

Substitute Teaching Assistant(s)	Daily Rate	Half-Day Rate	Effective Date
Michaela Applegate	\$150.00	\$75.00	1/23/24
Robert Caffrey	\$150.00	\$75.00	1/23/24
Kelly Christopher	\$150.00	\$75.00	1/23/24
Shannon Mahoney	\$150.00	\$75.00	12/15/23
Morgan Reiner	\$150.00	\$75.00	2/6/24
Melissa Sorrentino	\$150.00	\$75.00	1/23/24
Ellen Webner	\$150.00	\$75.00	1/23/24

Account Numbers to be used pending assignment:

SRS - 20-218-200-176-989-030 PMG Kindergarten - 11-190-100-106-989-035

Special Education - 11-000-217-100-989-035 11-000-217-100-989-040 11-000-217-100-989-050

**Board of Education Roll Call Vote on Action Items 24-P-058 through 24-P-069**

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Fernandes	Mr. Hornick	Ms. Kaltenbach	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
<b>Motion</b>		2nd		Motioned					
<b>Aye</b>	X	X		X	X		X	X	X
<b>Nay</b>									
<b>Abstain</b>									
<b>Absent</b>			X			X			

**7 Yes Votes, 2 Absent**

**Motion Carries**

**POLICY:**

**Ms. Kaltenbach - Chair; Ms. Creighton, Ms. Brennan**

Ms. Creighton reported on the Policy Committee meeting that was held on January 9, 2024. The Policy Committee discussed and supported the resolutions on the agenda.

**24-PR-014 APPROVAL OF FIRST READING**

**24-PR-015 APPROVAL OF SECOND READING**

**24-PR-016 APPROVAL OF REVIEWED POLICIES AND REGULATIONS**

**24-PR-017 ABOLISHMENT OF POLICY AND/OR REGULATION(S)**

**Action Item 24-PR-014**

**APPROVAL OF FIRST READING**

**WHEREAS**, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop and adopt policies and regulations regarding school district operations; and

**WHEREAS**, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, have updated policies and regulations; and

**NOW THEREFORE BE IT RESOLVED**, the Clinton Township Board of Education approves the first reading of the following policies, regulations, and bylaws at this Board Meeting on January 22, 2024:

- Policy 0164 Conduct of Board Meeting
- Policy 5116 Education of Homeless Children
- Regulation 5116 Education of Homeless Children
- Policy 5240 Tardiness

**FURTHERMORE, BE IT RESOLVED**, these policies and regulations shall be presented to the Board for adoption after a second reading at the March 11, 2024 Board Meeting.

**Action Item 24-PR-015**

**APPROVAL OF SECOND READING**

**WHEREAS**, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop and adopt policies and regulations regarding school district operations; and

**WHEREAS**, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, have updated policies and regulations; and

**WHEREAS**, the Clinton Township Board of Education approved the following first reading of these policies and regulations at the Board Meeting on December 11, 2023:

- Policy 3161 Examination for Cause
- Policy 3212 Attendance (M)
- Regulation 3212 Attendance (M)
- Policy 3324 Right of Privacy
- Policy 4161 Examination for Cause
- Policy 4212 Attendance (M)
- Regulation 4212 Attendance (M)
- Policy 4324 Right of Privacy
- Policy 5111 Eligibility of Resident/NonResident Students (M)
- Regulation 5111 Eligibility of Resident/NonResident Students (M)
- Policy 8500 Food Services (M)

**NOW THEREFORE BE IT RESOLVED**, the Clinton Township Board of Education adopts the above policies and regulations from a second reading at this Board Meeting on January 22, 2024.

**Action Item 24-PR-016**

**APPROVAL OF REVIEWED POLICIES AND REGULATIONS**

**WHEREAS**, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop, adopt and review policies and regulations regarding school district operations; and

**WHEREAS**, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, regularly review policies and regulations; and

**NOW THEREFORE BE IT RESOLVED**, the Clinton Township Board of Education has reviewed the following policies, regulations, and bylaws at this Board Meeting on January 22, 2024.

- Policy 0146 Board Member Authority
- Policy 0148 Board Member Indemnification
- Regulation 5240 Tardiness
- Policy 0171 Duties of Board President and Vice President

**Action Item 24-PR-017**

**ABOLISHMENT OF POLICY AND/OR REGULATION(S)**

**BE IT RESOLVED**, the Clinton Township Board of Education hereby abolishes the following policies and/or regulations:

- Policy 8540 School Nutrition Program
- Policy 8550 Meal charges/Outstanding Food Service Bill

**Board of Education Roll Call Vote on Action Items 24-PR-014 through 24-PR-017**

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Fernandes	Mr. Hornick	Ms. Kaltenbach	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
<b>Motion</b>							2nd	Motioned	
<b>Aye</b>	X	X		X	X		X	X	X
<b>Nay</b>									
<b>Abstain</b>									
<b>Absent</b>			X			X			

**7 Yes Votes, 2 Absent**

**Motion Carries**

**CURRICULUM:**

**Dr. Riihimaki - Chair; Mr. Hornick, Ms. Kaltenbach**

Dr. Riihimaki reported on the Curriculum Committee meeting that was held on January 18, 2024. The Curriculum Committee discussed and supported the resolutions on the agenda.

- 24-CUR-061 APPROVAL OF TRAVEL EXPENDITURES**
- 24-CUR-062 APPROVAL OF SERVICES FOR 23/24 SCHOOL YEAR**
- 24-CUR-063 APPROVAL OF AMENDMENT OF PRACTICUM REQUEST(S)**
- 24-CUR-064 APPROVAL OF ACCEPTANCE OF NJ HIGH IMPACT TUTORING GRANT**
- 24-CUR-065 APPROVAL OF 2023-24 IDEA FUNDS**
- 24-CUR-066 APPROVAL OF SEMI WAIVER**
- 24-CUR-067 APPROVAL OF MENTORING PROGRAM TEACHERS**
- 24-CUR-068 APPROVAL OF SCHOOL FIELD TRIP TRANSPORTATION**
- 24-CUR-069 APPROVAL OF FY2024 EXTENDED SCHOOL YEAR PROGRAM**
- 24-CUR-070 APPROVAL OF SCHOOL SAFETY AND SECURITY PLAN UPDATE**

**Action Item 24-CUR-061**

**APPROVAL OF TRAVEL EXPENDITURES**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the following travel expenditures:

<b>Employee/ Account Number</b>	<b>Program Title/Location</b>	<b>Date(s)</b>	<b>Cost</b>
Dr. Catherine Riihimaki 11-000-230-585-081-000	Virtual Labor & Employment Summit 2023	9/28/23	\$99.00
Lana Brennan 11-000-230-585-081-000	Board Leader Masterclass Series	1/10/24, 2/13/24, 3/6/24, 4/3/24, & 5/8/24	\$425.00
Carl Blanchard 11-000-221-500-082-040	Becoming Your Best Global Leadership Do What Matters Most Workshop	2/27/24	\$165.00
Christina Hunte 11-000-240-500-050-050	Becoming Your Best Global Leadership Do What Matters Most Workshop	2/27/24	\$165.00
Joanne Filus 11-000-221-500-082-040	Becoming Your Best Global Leadership Do What Matters Most Workshop	2/27/24	\$165.00
Marisa Gasalberti 11-000-223-500-082-040	Creating Classroom Centers via University of New Hampshire (virtual)	self guided course to be taken anytime in 2024	\$139.00
Jennie Forman 11-000-223-500-082-040	NJIDA Winter Conference (virtual)	2/3/24	\$120.00
Tracy Menzie 11-000-223-500-082-040	NJ ABA Annual Conference (virtual)	4/26/24	\$350.00
Jennifer Paccione 11-000-219-500-084-050	Eventbrite PreSchool Inclusion Leadership Conference Montclair State University	4/24/24	\$80.00
Erin Evans 11-000-223-500-082-040	MUJC AI and ChatGPT for all Educators New Providence, NJ	2/28/24	\$140.00
Jennifer Cwynar 11-000-223-500-082-035	NJAGC Conference 2024 Mercer County Community College	4/12/24	\$234.00

<b>Employee/ Account Number</b>	<b>Program Title/Location</b>	<b>Date(s)</b>	<b>Cost</b>
Joy Boisclair 11-000-223-500-082-035	NJAGC Conference 2024 Mercer County Community College	4/12/24	\$234.00
Jennifer Desjaden 11-000-223-500-082-040	NJAGC Conference 2024 Mercer County Community College	4/12/24	\$234.00
Diane Cormican 11-000-223-500-082-050	NJAGC Conference 2024 Mercer County Community College	4/12/24	\$234.00
Lina Rothbard 11-000-223-500-082-035	NJIDA WIFFT 2024 (virtual)	2/3/24	\$300.00
Timothy Barton 11-000-223-500-082-040	The Role of the School Climate Team New Jersey State Bar Foundation (virtual)	2/29/24	N/A
Jayson Hill 11-000-223-500-082-040	NJMEA February State Conference Convention Center Atlantic City, NJ	2/22/24-2/24/24	\$716.00
Megan McGregor 11-000-223-500-082-040	The Role of the School Climate Team New Jersey State Bar Foundation (virtual)	2/29/24	N/A
Malabika Chakraborty 11-000-223-500-082-035	Ridgewood School District Site Visit	2/1/24	N/A
Erika Yersak 11-000-223-500-082-040	NJIDA WIFFT 2024 (virtual)	2/3/24	\$180.00
Erin Allen 11-000-223-500-082-035	MUJC Understanding Challenging Behaviors and the Impact of Trauma in the Classroom (virtual)	3/1/24	\$90.00
Kathryn Spann 11-000-223-500-082-035	HCLA Winter Workshop	2/15/24	\$86.00
Christina Hunte 11-000-240-500-050-050	NJPSA Leading Inclusive Education Steps to Level Up Co-Teaching Ramapo College Mahwah, NJ	4/16/24	\$125.00
Andrew Zabiega 11-000-251-592-081-000	NJASBO Food Service Update - North Whippany, NJ	2/15/24	\$144.00
Andrew Zabiega 11-000-251-592-081-000	NJASBO Purchasing - North Whippany, NJ	3/11/24	\$144.00
Andrew Zabiega 11-000-251-592-081-000	NJASBO Audit Review North Whippany, NJ	4/11/24	\$144.00
Jean Kinlead 11-000-223-500-082-050	Readington Township School District Site Visit	3/1/24	\$10.00
<b><i>Costs are all inclusive of flight, lodging, meals, and mileage, etc, if applicable.</i></b>			

**Action Item 24-CUR-062**

**APPROVAL OF SERVICES FOR 23/24 SCHOOL YEAR**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the following services for the 2023-2024 school year (unless otherwise specified):

SERVICE	PROVIDER/ACCOUNT NUMBER	COST
Behavioral Observation for SID #8945751059 during the 2023/2024 School Year	Douglass Outreach 11-000-219-320-084-040	\$2,000.00
Speech Evaluation for SID #8945751059 during the 2023/2024 School Year	NJ Steps, LLC 11-000-219-320-084-040	\$450.00
Translation Services (District Wide) * <b>Amendment motion</b>	Accurate Language Services, LLC 11-000-219-320-084-035 11-000-219-320-084-040 11-000-219-320-084-050	\$3,000.00 \$1,500.00 \$1,500.00
Psychiatric Assessment for SID #2468318182	Center for Behavioral Health 11-000-219-320-084-050	\$575.00

**Action Item 24-CUR-063**

**APPROVAL OF PRACTICUM REQUEST**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the following practicum requests:

Name	Program/University	Date(s)	Placement	Number of Hours
Malabika Chakraborty	Field Supervision Centenary University	1/24/24 - 5/2/24	Melissa Goad	150 hours
Emily Weed	RVCC Education Field Experience	1/29/24-4/30/24	Julie Mooney	45 hours
Samantha Parlato	RVCC Education Field Experience	1/29/24-4/30/24	Mary Meyer	45 hours
Shannon Warren	RVCC Education Field Experience	1/29/24-4/30/24	Heather Stanley	45 hours
Emma Casey	RVCC OT Education Field Experience	1/29/24-4/30/24	Amy Frey	15 hours
Morgan Reiner	Western Governors University Preclinical Experience Placement	2/6/24-3/1/24	Patricia Corral Kelli Portland	75 hours
Morgan Reiner	Western Governors University Student Teaching	3/4/24-6/18/24	Julia Mueller Hannah Chiulli	60 days of student teaching

**Action Item 24-CUR-064**

**APPROVAL OF ACCEPTANCE OF NJ HIGH IMPACT TUTORING GRANT**

**WHEREAS**, the New Jersey Department of Education (NJDOE) finalized grant award approval for the High Impact Tutoring Grant on December 31, 2023; and

**WHEREAS**, part of the process of finalizing the grant required the district to create a Request for Proposal (RFP) for tutoring services; and,

**WHEREAS**, the RFP is required to be advertised for 20 days and is currently advertised based on previous conditional approval,

**BE IT RESOLVED**, the Clinton Township Board of Education approves the acceptance of the NJ High Impact Tutoring Grant in the amount of \$75,912.00.

**Action Item 24-CURR-065**

**APPROVAL OF FY 2023-2024 IDEA FUNDS**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the Fiscal Year 2023-2024 Individuals with Disabilities Act (IDEA) Consolidated Entitlement Funds in the amount of \$480,031.00 as allocated:

<b>Grant</b>	<b>23-24 Award</b>	<b>Carryover</b>	<b>Total</b>
IDEA - Basic	\$428,115.00	\$30,749.00	\$458,864.00
IDEA - Preschool	\$14,412.00	\$6,755.00	\$21,167.00
Total	\$442,527.00	\$37,504.00	\$480,031.00

**Action Item 24-CUR-066**

**APPROVAL OF SEMI WAIVER**

**WHEREAS**, N.J.A.C. 6A: 23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for 2024-2025; and

**WHEREAS**, the Clinton Township Board of Education desires to apply for this waiver due to the fact that based upon the revenue projections, it projects having fewer than 40 Medicaid eligible classified students in the 2024-2025 budget year;

**NOW THEREFORE BE IT RESOLVED**, that the Clinton Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Hunterdon an appropriate waiver of the requirements of N.J.A.C. 6A: 23A-5.3 for the 2024-2025 school year.



**Action Item 24-CUR-67**

**APPROVAL OF MENTORING PROGRAM TEACHERS**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the following teachers for the 2023-2024 mentoring program:

<b>PMG</b>
Meghan Rohmann

**Action Item 24-CUR-068**

**APPROVAL OF SCHOOL FIELD TRIP TRANSPORTATION**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the following field trips (inclusive of transportation):

<b>Trip Dates</b>	<b>Description</b>	<b>Class/ Group</b>	<b>Trip Coordinator</b>
6/10/24	Pocono Valley Resort Stroudsburg, PA	8th Grade	Tara Cantagallo/Lori Jentsch
4/19/24	RVCC Branchburg, NJ	Kindergarten	Sandra Fitzpatrick
2/22/24	RVS-CTMS Assembly	5th Grade	Luke Mason
5/20&21/24	Echo Hill Farm Chester, PA	1st Grade	Amanda Wayne
2/29/24	Career Expo RVCC Branchburg, NJ	8th Grade	Diane Cormican
6/6/24	Dorney Park Allentown, PA	CTMS Music Ensembles	Richard Tariff Stephen Schaefer
4/18/24	Metropolitan Museum of Art NYC	6-8th Grade Art Enrichment	Diane Cormican

**Action Item 24-CUR-069**

**APPROVAL OF FY2024 EXTENDED SCHOOL YEAR PROGRAM**

**BE IT RESOLVED**, the Clinton Township Board of Education approves the District’s FY2024 Extended School Year Program, Monday through Thursday, July 1, 2024 to August 1, 2024, 8:00 am to 11:45 am.

**Action Item 24-CUR-070**

**APPROVAL OF SAFETY AND SECURITY PLAN UPDATE**

**WHEREAS**, the district opened Spruce Run Preschool to Students in January 2024; and

**WHEREAS**, every school Safety and Security plan requires regular updating of school and district plans on a yearly basis; and

**WHEREAS**, the district has made updates that include the newly opened preschool;

**BE IT RESOLVED**, the Clinton Township Board of Education approves the School Safety and Security Plan for the 2023-2024 school year.

**Board of Education Roll Call Vote on Action Items 24-CUR-061 through 24-CUR-070**

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Fernandes	Mr. Hornick	Ms. Kaltenbach	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
<b>Motion</b>		Motioned		2nd					
<b>Aye</b>	X	X		X	X		X	X	X
<b>Nay</b>									
<b>Abstain</b>					X*			X*	X*
<b>Absent</b>			X			X			

X\* - Mr. Hornick abstained only on the *NJAGC Conference 2024* on 24-CUR-061

X\* - Dr. Riihimaki abstained only on her own travel expenditure on 24-CUR-061

X\* - Ms. Brennan abstained only on her own travel expenditure on 24-CUR-061

**7 Yes Votes, 2 Absent with 3 individual abstentions on portions of 24-CUR-061  
Motion Carries**

**OLD BUSINESS:**

- No Old Business

**NEW BUSINESS:**

- Dr. Blumenfeld commented on the NJSBA Delegate Assembly.
- Dr. Riihimaki commented on promoting the arts disciplines in the lower grades.
- Dr. Stager commented on the number of participants in the school choir.
- Ms. Brennan commented that COVID-19 has had an overall impact on the number of students participating in extracurricular activities.

**SECOND RECOGNITION OF THE PUBLIC:**

- Ms. Brennan asked if anybody was interested in speaking to the board. There were no requests made to speak from the public in attendance.

**EXECUTIVE SESSION:**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend; and

**WHEREAS**, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session; and

**WHEREAS**, the nature of the matter(s) to be discussed, reviewed, or heard before the Board, detailed as specifically as possible without undermining the need for confidentiality pursuant to N.J.S.A. 18A:37-13.2 et. seq., shall include HIB investigations(s) and negotiations updates; and

**WHEREAS**, the length of the executive session is expected to be approximately 30 minutes, after which the meeting shall reconvene and proceed with business wherein action may be taken;

**NOW THEREFORE BE IT RESOLVED**, that the Clinton Township Board of Education will go into Executive Session for the above stated reasons; and

**BE IT FURTHER RESOLVED**, that the Board hereby declares that its discussion of the subject will be made public at such time as the reason for confidentiality no longer exists.

**ADJOURN TO EXECUTIVE SESSION:**

**Motion to approve** the above executive session resolution for the board adjourning to closed session to discuss HIB investigations(s) and legal updates, wherein the length of time for the executive session is expected to be approximately 30 minutes, after which the meeting shall reconvene and proceed with business wherein action may be taken.

**Action 24-AJ-012**

**Motion made** by Dr. Riihimaki, seconded by Mr. Fernandes, to adjourn the meeting of the Clinton Township Board of Education to executive session at 9:10 p.m.

**By Consensus: 7 Yes Votes, 2 Absent**

**RECONVENE TO PUBLIC SESSION:**

**Action 24-AJ-013**

**Motion made** by Dr. Riihimaki, seconded by Ms. Creighton, to reconvene the meeting of the Clinton Township Board of Education to public session at 9:45 p.m.

**By Consensus: 5 Yes Votes, 4 Absent**

**ANTI-BULLYING BILL OF RIGHTS:**

**Ms. Brennan requested a motion and a second on the following resolution, 24-SU-019.**

**Action Item 24-SU-019**

**BE IT RESOLVED**, that the Board of Education hereby affirms the first reading of the Superintendent of Schools, Dr. Melissa Stager's, recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for the following reports:

- HIB Report Tracking Number 256443
- HIB Report Tracking Number 256525
- HIB Report Tracking Number 257835

**Board of Education Roll Call Vote on Action Item 24-SU-019 through 24-SU-019**

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Fernandes	Mr. Hornick	Ms. Kaltenbach	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
<b>Motion</b>							2nd	Motioned	
<b>Aye</b>	X	X					X	X	X
<b>Nay</b>									
<b>Abstain</b>									
<b>Absent</b>			X	X	X	X			

**5 Yes Votes, 4 Absent  
Motion Carries**

**ADJOURNMENT:**

**Action 24-AJ-014**

**Motion made** by Dr. Riihimaki, seconded by Ms. Creighton, to adjourn the meeting of the Clinton Township Board of Education at 9:46 p.m.

**By Consensus: 5 Yes Votes, 4 Absent**

**NEXT MEETING DATES:**

March 11, 2024

July 25, 2024 \*

October 21, 2024

April 29, 2024

August 12, 2024

December 9, 2024

June 3, 2024

September 9, 2024

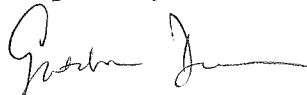
January 2, 2025 \*\*

June 24, 2024

\* Board Retreat

\*\* Organization Meeting

Respectfully submitted,



Dr. Gretchen Dempsey

School Business Administrator/Board Secretary